

Benefits to the Client

- The confidence of knowing that he is being served by a **"proven"** professional.
- Confidence that your expertise has been **tested** and is sound.
- That your Client can look to you for that degree of **"special"** leadership that is always needed.



Benefits to the Student

- The confidence of having **earned** professional recognition from CSI
- A valuable **credential** that greatly enhances one's own professional **resume**.
- A **stepping stone** to the next higher qualification
 - Construction Specifier
 - Contract Administration
 - Manufacturer's Representative



Benefits to the Profession

- Your **success** makes everyone look better.
- Additional new **leadership**
- Everyone loves a **winner**.
- The **CDT Certificate** is recognized everywhere.
- It is a **Win-Win** Decision!



Benefits to the Employer

- Higher marketability of **your talents** and services
- Increased **confidence** in staff.
- Increased staff **productivity**
- Improved internal **leadership**



Session 1 – Construction Contract Types

Lesson Description Learning Units

CDT 0.0	Overview of the CDT Course	
CDT 1.1	Introduction to Contract Documents	
CDT 1.2	Life Cycle of a Building Project	
CDT 1.3	Typical Phases of Project Development	
CDT 1.4	Project Participants	

CDT Exam Weight – 02%

0.5 LU



Session 2 – Project Conception

CDT 2.1	Project Conception	
CDT 2.2	Defining the project	
CDT 2.3	Preliminary Studies	
CDT 2.4	Site Selection	
CDT 2.5	Project Budget	
CDT 2.6	Project Scheduling	
CDT 2.7	Facility Performance Criteria	
CDT 2.8	Information Integration	

CDT Exam Weight – 05%

1 LU

Session 3 – Project Delivery

Lesson Description Learning Units

CDT 3.1	Introduction to Project Delivery	
CDT 3.2	Project Delivery Services	
CDT 3.3	Factors Affecting Project Delivery	
CDT 3.4	Project Delivery Methods and Services	

CDT Exam Weight – 10%

1.5 hr

1.5 LU



Session 5 – Construction Documents

Lessons Description Learning Units

CDT 5.1	Introduction to Contract Documents	
CDT 5.2	Procurement Requirements	
CDT 5.3	Construction Agreements	
CDT 5.4	Conditions of the Contract	
CDT 5.5	Formats	
CDT 5.6	Division 01 – General Requirements	
CDT 5.7	Methods of Specifying	
CDT 5.8	Specification Language	
CDT 5.9	Project Manual and Specification Practices	
CDT 5.10	Drawings	
CDT 5.11	Coordinating Drawings and Specifications	
CDT 5.12	Contract Documents Modifications	
CDT 5.13	Warrantees	
CDT 5.14	Bonds	

CDT Exam Weight – 45%

3 LU

Session 6 – Project Procurement

Lesson Description Learning Units

CDT 6.1	Project Procurement	
CDT 6.2	Project Information	
CDT 6.9	Agreements	

CDT Exam Weight – 05%

0.7 LU



Session 7 – Building Construction

CDT 7.1	Introduction to the Construction Process	
CDT 7.2	Roles and Responsibilities	
CDT 7.3	Submittals	

CDT Exam Weight – 15%

1 LU

Session 8 – Facility Management

CDT 8.0	Facility Management	
CDT 8.1	Facility Manager's Role in Project Closeout	
CDT 8.2	Operations and Maintenance	
CDT 8.3	Resource Materials	
CDT 8.4	Life Cycle Activities	

CDT Exam Weight – 03%

0.3 LU

Session 4 – Project Design

CDT 4.1	Introduction to Project Design	
CDT 4.2	Design Phases and Processes	
CDT 4.5	Quality	
CDT 4.6	Controlling the Variables	
CDT 4.7	Cost Estimating and Value Analysis	
CDT 4.8	Value Analysis	
CDT 4.9	Schematic Design Documentation	
CDT 4.10	Design Development Documentation	

CDT Exam Weight – 15%

2 LU

The Construction Documents Technology (CDT) Program provides a comprehensive overview for anyone who writes, interprets, enforces, or manages construction documents. Project Architects, Contractors, Contract Administrators, Material Suppliers, and Manufacturers' Representatives are advantaged by certification as Construction Documents Technologists.

By being able to understand and interpret written construction documents, CDTs perform their jobs more effectively. By understanding the roles and relationships of all participants in the construction process, CDTs improve communication among all members of the construction team.



What will I Learn by earning a CDT certificate from CSI?

A Construction Documents Technologist will understand:

- How are projects delivered?
- What is the "Family of Contract Documents"
- Who are the Participants and what do they do?
- How do Drawings and Specifications relate to each other?
- How are Projects conceived, designed and documented?

VAe UNIVERSITY

<http://www.valuearch.com>

Preparation for CSI Certification

Construction Documents Technologist (CDT)

An Offer of Certifiable Continuing Education in the art and use of Contract Documents via the internet for Design/Construction Professionals.

Designed for Interns, Project Managers, Architects, Engineers, Contractors, Subcontractors, Manufacturers, Product Representatives

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